

THE

AMAZING CAREER PROJECT

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WEEK 15

9 Skills You Need to Succeed In Your Amazing Career

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This Week's Takeaway:

You need 9 essential skills to support you in your amazing career. Do you know how well you are doing in these 9 areas?

The 9 Essential Skills:

- 1. Self-Awareness and Emotional Intelligence**
- 2. Communication Skill**
- 3. Building Relationships**
- 4. Decision Making**
- 5. Leadership**
- 6. Advocating and Negotiating**
- 7. Work-Life Balance**
- 8. Boundary Enforcement**
- 9. Career Planning & Management**

How You Know You Need Skill Development?

Self-Awareness and Emotional Intelligence

You have chronic problems with interpersonal relationships.
People don't understand you.

Communication Skill

Your communication doesn't generate the results you need or want.

Building Relationships

You feel unsupported or alone, and others tell you you're not supportive to them.

Decision Making

You feel at sea with the decisions in front of you and don't know how to process through the options.

How You Know You Need Work

Leadership

You're more self-focused than other-focused, excited more by growing yourself and your career than expanding the enterprise or supporting the success of others. You lack a clear vision.

Advocating and Negotiating

You're challenged with speaking up, advocating and negotiating for yourself and others.

Work-Life Balance

Balancing your personal and professional needs and wants seems virtually impossible.

Boundary Enforcement

You find it hard to stand up for yourself or enforce your needs and wants.

Career Planning and Management

Plant the seeds for your future self, but also **LIVE FULLY** in the present

Remember to continually take these five steps:

Step Back – for an empowered perspective of where you are and what you're capable of

Let Go – of the thinking, patterns and behaviors that keep you stuck and playing small

Say YES! – to your compelling visions of an exciting future

Explore It – Try on your new direction(s)

Create It – Build a S.M.A.R.T. plan and find someone to help

How You Know You Need Skill Development

Of these 9, choose the top 3 skills areas you need to develop most going forward:

- 1) Get added help
- 2) Explore the resources provided
- 3) Ask your mentor/sponsor for support
- 4) Take a class to build this skill

Close your “power gaps”

Remember - *The Four Agreements* By Don Miguel Ruiz

- **Be Impeccable With Your Word**
- **Don't Take Anything Personally**
 - **Don't Make Assumptions**
 - **Always Do Your Best**

Stay Connected to Amazing Career Project support!

ACP Mastermind Program!

Designed exclusively for Amazing Career Project course members, we've developed a powerful 6-month Mastermind Program to give you:

Clarity – You'll get super clear on what you're doing and why. As you hear other people's plans and challenges, you'll form new alliances and support relationships that help bolster and enhance your plans.

Accountability – You have a hundred things to do and it's easy to let a few of them slide till next week. Or the week after. This Mastermind will keep you on track: if you say you'll do it for next week, you'll have to explain to the group if you don't.

Support – Your own team of personal cheerleaders, people who utterly understand your professional journey and what you're doing. Over the weeks the group gets involved in each member's goals and makes sure that no-one succumbs to the "bright shiny object" syndrome. You'll have a place to celebrate the little triumphs and overcome the harder times. Masterminders quickly will be your biggest fans.

Structure – Seeing how other successful people deal with the same issues in their work-life and professional endeavors gives you powerful information and new systems and strategies to build your own success. Meeting every two weeks means there's time to implement and hit your goals.

Join a specially-selected group that aligns with your style, approach and needs!

This powerful support program will help you build on the progress you've made in ACP, and enhance it!

More details coming next week!